



# MALAYAN INSURANCE

## **TRAVEL CLAIM**

### **General Requirements**

- Copy of Valid ID (local) or Passport (international)
- Copy of Policy
- Copy of E-Ticket (initial round trip ticket)

### **Emergency Medical Treatment**

- Medical Certificate
- Incident Report (if accident)
- Statement of Account
- Original Official Receipts (medical/ hospital/ pharmacy expenses)

### **Covid-19**

- Medical Certificate
- RT-PCR test result
- Statement of Account/ Original Official Receipt (medical/ hospital)

### **Accident Death**

- Police Report
- Death Certificate
- Marriage Certificate- If beneficiary is spouse
- Birth Certificate- If beneficiary is parent/ child
- Birth Certificate of the assured and beneficiary- if beneficiary is sibling

### **Emergency Trip Cancellation**

- Medical Certificate (if due to serious illness or injury)
- Death Certificate
- Marriage Certificate- If beneficiary is spouse
- Birth Certificate- If beneficiary is parent/ child
- Birth Certificate of the assured and beneficiary- if beneficiary is sibling
- Original Official Receipts (re-booked and non-refundable lodging and transportation)

### **Emergency Trip Termination**

- Medical Certificate (if due to serious illness or injury)
- Death Certificate
- Marriage Certificate- If beneficiary is spouse
- Birth Certificate- If beneficiary is parent/ child
- Birth Certificate of the assured and beneficiary- if beneficiary is sibling
- Copy of new purchased E-Ticket

### **Flight Delay**

- Irregularity Report from the airline
- Original Official Receipts (food/ lodging/ transportation)

### **Loss of Travel Documents**

- Police Report
- Irregularity Report (if lost inside airport premises)
- Original Official Receipts ( travel and communication expenses incurred in acquiring replacement passport/ travel tickets)

### **Loss of Cash**

- Police Report (with corresponding amount of lost cash)

### **Loss of Baggage**

- Police Report (with list of items with brand, model, type, and purchased amount)

### **Damage to Baggage**

- Picture/s of damaged baggage
- Purchase amount, year and month damage baggage was bought

### **Baggage Delay**

- Irregularity Report from the airline
- Any document satisfactory to the insurer stating the exact time and date that the baggage was retrieved
- Original Official Receipts (toiletries/ clothing)

### **Loss of Laptop**

- Police Report

### **Damage to Laptop**

- Incident Report
- Deed of Assignment (if provided by the insured's employer)
- Repair estimate or certificate of total damage from the dealer or reputable service provider
- Original Official Receipt (proof of purchase)

### **Car Rental Protection**

- Police Report
- Duly Notarized Affidavit (if needed)
- Rental fee and damage charged by the rental company

### **Personal Liability**

- Incident Report
- Billing Statement for the damaged property